

Leave

Scope

The policy applies to all residency and fellowship programs at CCHS.

Purpose

The Sponsoring Institution must have a policy for vacation and other leaves of absence, consistent with applicable laws.

Policy and Guidelines

All leave (paid and unpaid) taken is at the discretion of the resident/fellow's program director, who must take into consideration any restrictions on leave established by The University of Alabama and/or an accrediting or certifying board and/or Review Committee for the specialty and the training requirements of the program.

Each program must provide its residents/fellows with written, program-specific policies on leave which must address the effect of leaves of absence, for any reason, on satisfying the criteria for completion of the program, such policy will be reviewed/approved by GMEC. A resident/fellow may be required by the program director to complete additional training equivalent to any leave taken in excess of that allowed by the training requirements of the program.

Residents/Fellows must obtain prior written (email acceptable) approval from the program director for all leave, with the exception of emergencies or sudden illness.