Registration for classes is done through myBama. Similar to Blazernet, myBama is a single site for all University business.

Each of you now has a CrimsonMail (crimson.ua.edu) account. If you were previously enrolled at UA, your myBama info will not have changed. Your myBama username is the first part of your crimson mail address:

Ex.  **Student:** Brook Hubner  
CrimsonMail: bhubner@crimson.ua.edu  
**myBama username:** bhubner

**To sign in to myBama**

**If you know your CrimsonMail user name and password:**

1. Go to [http://mybama.ua.edu](http://mybama.ua.edu)  
2. Enter your user name and password  
3. Click **Sign In**

**If you do not know your CrimsonMail user name and password:**

1. Go to [http://mybama.ua.edu](http://mybama.ua.edu)  
2. Click **Create your password (new users)** in the center gray box  
3. Enter your last name and your CWID (if known) or your social security number in the CWID box and follow the instructions to gain access to your account.

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**Important!**

After you log in:  
1. Forward your crimson.ua.edu email to an email address you check frequently.  
2. Update your local address and cell phone number.  
3. Register for class (see page 2)

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**IMPORTANT**

Your UA course exists only for administrative purposes only.  
You are now non-degree seeking UA medical students; this gives you access to the student health center, student rec center, athletic tickets etc.  
You will continue to use BlazerNet for all School of Medicine courses, grades etc.  
**Make sure your local address is updated in your UAB and UA student portals.**

continued on page 2....
Fall 2015 Registration Instructions for 3rd Year Medical Students

You are registering for: Clinical Clerkship - 42594 - CHS 701 - 001

Go to http://mybama.ua.edu

Log into the site using your username and password. The username is the first part of your email address. For example, in Smith001@crimson.ua.edu Smith001 is the myBama username.

1. Click on the Academics tab.

2. In the Banner Self-Services box (upper left hand corner), click the Student Services folder.

3. Click Registration You are registering for FALL 2015

4. Click add or drop classes

5. Update your contact information. Be sure your UA email is forwarded to one you check frequently and that your local address and cell number are correct in your UA and your UAB student account. You receive reimbursement for mileage on your FM/RM rotation and checks are mailed to the address on record.

6. On the add classes worksheet:
   In the first block type: 42594 (the CRN-call reference number).
   Check the box, and click submit changes at the bottom of the page.

To view your schedule, click on Week at a Glance in the Registration menu. This calendar reflects the UA semester schedule so it will not be reflective of the clerkship calendar.

Payment/Confirmation Policies & Deadlines

You will be notified via myBama e-mail to access your student account to see each billing period’s activity and begin paying/confirming for that period. No paper bills will be mailed. Any outstanding fees must be paid before your enrollment will be confirmed for the subsequent semester.

Semester charges will be available on myBama beginning Monday July 20th.
You must confirm your enrollment and pay tuition or specify a deferment plan by Friday August 7th.

You can access your account summary by term by logging into myBama.

If you have questions or problems registering please contact Brook Hubner: bhubner@cchs.ua.edu or (205) 348-1384.