Leave

Scope
The policy applies to all residency and fellowship programs at CCHS.

Purpose
The Sponsoring Institution must have a policy for vacation and other leaves of absence, consistent with applicable laws.

Policy and Guidelines
All leave (paid and unpaid) taken is at the discretion of the resident/fellow's program director, who must take into consideration any restrictions on leave established by The University of Alabama and/or an accrediting or certifying board and/or Review Committee for the specialty and the training requirements of the program.

Each program must provide its residents/fellows with written, program-specific procedures on leave which must address the effect of leaves of absence, for any reason, on satisfying the criteria for completion of the program, such procedures will be contained in the program handbook and reviewed/approved by GMEC. A resident/fellow may be required by the program director to complete additional training equivalent to any leave taken in excess of that allowed by the training requirements of the program.

Residents/Fellows must obtain prior written (email acceptable) approval from the program director for all leave, with the exception of emergencies or sudden illness.